

**LABOR / MANAGEMENT COMMITTEE
HEALTH AND SAFETY
MEETING
Monday, May 11, 2020
3:30 p.m. by Google Hangout and Board Room**

Minutes

In Attendance: Dan Adams, Nancy Mann, Sean Martinson, Pat Medure, Kasie VanQuekelberg, Lori VanZinderen, Gwen McLaughlin, Darin Cherne, Lyn Rajala, Jessica Setness, Julie Rasmussen, Esther Hoganson, Ben Hawkins, Kara Lundin, Bill Flynn
Unable to attend: Malissa Bahr, Jeanne Ryan, Jenny Lund

1. Additions/Corrections to the agenda: none
2. The 3/16/20 minutes were agreed upon by consensus of the members present.
3. Superintendent's Report – Sean Martinson:
 - a. COVID-19 grading guidance has been released by MDE
 - b. Daycare continues at RJEMS and the ESP's are doing a fantastic job
 - c. Food service and transportation are continuing to deliver meals, approximately 1000/day. ESPs are no longer aiding in delivery due to funding restrictions.
 - d. Distance learning will continue through the end of the school year. We will not be ending the school year early.
 - e. A lot of our staff are helping out in the community including the food bank and grocery shopping for Elder Circle.
 - f. All student devices will be collected prior to the end of the school year for updating over the summer. The last day of food delivery service will be clarified (June 2 or 3?).
4. Safe Environment
 - a. Health and Safety Report – Darin Cherne
 - i. We have asked IEA not to come into buildings since COVID-19. Indoor air quality checks have been made. Will continue when staff and students are allowed back into the buildings.
5. Topic of Month
 - a. Elementary Facilities update – Sean M.
 - i. Packing deadlines have been moved up for elementary staff.
 - ii. The buildings are on schedule. The West site is running a little behind the East site.
 - iii. Sean invited Matt Grose to move in at any time. :-) He is excited to start.
 - iv. New elementary school placement letters will be mailed this week.
 - v. Open enrolled student placement letters will be sent to families later this summer.
6. Employee Engagement Committee update – Kasie & Jessica
 - a. A lot of different emotions with staff at this time. Trying to keep people positive.
 - b. Making an effort to thank staff and walk through buildings.
7. Labor-Related Comments/Updates – Kasie V.

Keep trying to show our appreciation for all that staff have done to step up and help in any way they can. Staff have been AMAZING, especially the ESP's!!!

8. Budget Forecast – Ben H. & Kara L.: no report
9. All members in attendance were in agreement of bringing the 2019/20 LMC Board Indicator Report to the School Board.
10. Select Co-Chairs for 2020/21 School Year
 - a. Dan Adams and Nancy Mann agreed to chair and co-chair for the 2020/21 school year.
11. 2020/21 Bargaining Unit representatives
 - a. Bill Flynn will replace Jeanne Ryan next year to represent the Service Unit.
 - b. need for a bus driver representative
12. Schedule 2020/21 Meeting Dates
 - a. Approved 2020/21 meeting dates: 9/14/20, 12/14/20, 3/15/21, 5/10/21
13. Schedule Topic of the Month for 9/14/20
 - a. Elementary Facilities update
14. Other topics of discussion
 - a. Retiree and 25-Year Recognition: All were in agreement with the suggestion of Principals and Directors with retirees and 25-year employees ride on a school bus together to deliver the bells and plaques to their homes and personally thank them for their years of service. This would be done on June 3, 4, or 5. Pat Medure volunteered to drive the bus.
 - b. The suggestion was made to push out information over the summer through unit representatives who will then share it with their unit members.

Meeting adjourned at 4:05 p.m.